

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority:

Edgcott Parish Council

County area (local councils and parish meetings only):

Buckinghamshire Council

Financial year ending 31 March 2021

Prepared by (Name and Role):

Carole Jackman, Clerk and RFO

Date:

13/04/2021

	£	£
Balance per bank statements as at 31/3/21:		
Current Account	14,486.0	
account 2		
account 3		
account 4		
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
		14,486.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
101080	(22.51)	
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		(22.51)
Add: any un-banked cash as at 31/3/xx		
Net balances as at 31/3/21 (Box 8)		14,463.5